**OFFICE 365 Log- In Instructions**

**1. Type ‘Microsoft Office 365’ into search engine, (Google, Internet Explorer, Microsoft Edge, etc…)**

**2. Username = how you login to turn on your computer at school + @nfschools.net**

**3. Password = same password used to login to computer (usually at the beginning of the school year it is your *student ID number*). The computer may prompt you to change your password. Make sure you write it down exactly as you type it. Put it in a safe place where you can easily find it in the future.**

**Stay Safe, Wash Your Hands!**

**Mr. Green**